

# REGIONAL REPRESENTATIVES JOB DESCRIPTION

## (RefCon4 Edition)

Refuge Recovery was conceived as a grassroots collective of sanghas. The Regional Representatives were elected by their groups to represent their needs. It is the primary objective of those Regional Representatives to offer support, assistance, and guidance to the extent they are capable whenever these autonomous groups have need of them.

### 1. GROW

- a. Offer assistance & support to local groups with startup and growth.
- b. Offer assistance & support for InterSangha startup and growth.
- c. Offer assistance & support for social media and communication, and access to same.
- d. Assist with transition of item 1)c. when Regional Representatives service changes hands.

### 2. COMMUNICATE

- a. Liaise between local groups & Board of Directors.
- b. Pass information in a timely manner between all levels.
- c. Monthly or quarterly meeting between all reps.
- d. Nominate regional Social Media Admins.
- e. Function as outreach for HQ to all levels within regions when requested.

### 3. SUPPORT

- a. Be supportive and objective to those we represent
  - i. Assist with conflict resolution or facilitation of such, when asked.
  - ii. Act as first point of contact for facilitators where no Intersangha exists.
  - iii. Attend various meetings within the region, as time and schedule allows.
  - iv. Meet regularly with regional reps.
  - v. Offer support, to the extent capable, with resolution of any allegations of misconduct with regard to Guiding Principles.
  - vi. Represent the region in decision making at all levels.

### 4. ORGANIZE

- a. Offer collaboration in planning/support of RR aligned local, regional, and international events such as:
  - i. Workshops
  - ii. Conferences
- b. Offer assistance with State and Regional meeting-list maintenance and distribution for:
  - i. Intersanghas
  - ii. State
  - iii. Regional
  - iv. Social Media
- c. Continue to assist with development of Infrastructure of Refuge Recovery.
- ~~d. Organize and Maintain committees for Accountability At Regional Level~~
- e. Offer help with planning and maintaining worldwide infrastructure that encourages all voices to be heard.

### 5. LEAD

- a. Regional Representatives are expected to voluntarily:
  - i. Step down after a two year term.
  - ii. Not run for re-election for a period of one year.
  - iii. Maintain personal meditation/dharma practice and recovery.
  - iv. Participate in democratic decision-making.
  - v. Assist in transition of role upon regional election turnover.